



BrainWeave Sessions

at the Mendel Foundation

For our BrainWeave sessions, we invite several experts to discuss and help define the crucial aspects to attain Best-Practice of topics that are of importance for the Mendel Foundation:

(e.g.: “what should our first consultation entail? Or: how can we best organize our financial administration? Or how to do we organize our time logging? Electronic client records: web based or network/server based?).

For every BrainWeave session, we invite experts that we know and respect, and ask them to bring along a colleague from their own network.

Every session has the following goals:

- to bring together in creative discussion, several experts on the topic at hand;
- every participant finds at least one inspiring new contact in the other participants;
- every participant leaves the session with new ideas and concepts;
- we attain (in broad concepts) “the best solution” (for the Mendel Foundation) for the topic at hand.

BrainWeave sessions will be led and coordinated by a chairperson, whose most important task is to make sure the agenda is kept:

- preparation documents received on time by the participants;
- start of the meeting on time;
- who-is-who: “around the table”
(checked list of participants with contacting data ready and delivered to everyone);
- is the topic described clearly enough?
- in their experience and expertise, how would the participants deal with the topic at hand?
- what are the defining conditions to make the development successful and sustainable?
- Conclusions and end of meeting, on time;
- Make sure the “end product” as the Mendel Foundation will use the conclusions, gets on the desk of every participant within two weeks.

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